

**Physics Technical Services
Service Order Request**

Customer Number

SO Number (from FIS)

Grant Holder

Title (40 char., appears on account statement)

Authorization (signature)

Submitted By

Phone

Submitted Date

Fund Centre:

(optional) Fund:

Cost Center or Internal order:

Labour (hrs) Estimate

Rate

Labour \$ Estimate

Materials \$ Estimate

Contingency

Description of Work

Completion Date

Received by

Release date